

Date: _____



Savanna School District VOLUNTEER APPLICATION FORM

SCHOOL _____ SCHOOL YEAR _____

NAME _____
Last First Middle

HOME ADDRESS _____
City Zip

HOME # _____ CELL # _____ WORK # _____

EMAIL ADDRESS _____ CA DRIVER'S LICENSE # _____

D.O.B. _____

Do you have a child or children in the school? Yes No

Child or Children's names, grade level, teacher:

_____	_____	_____
Child's name	Grade level	Teacher's name
_____	_____	_____
Child's name	Grade level	Teacher's name
_____	_____	_____
Child's name	Grade level	Teacher's name

Where service is to be performed Office Classroom Field Trip Other _____

Are you currently a regular or substitute employee of the Savanna School District? Yes No

Have you ever been employed by the Savanna School District? Yes No

NOTICE: A person who is required to register as a sex offender or who has a felony record shall not serve as a volunteer.

I have completed the above information truthfully and have read, understand, and will comply with district requirements and expectations for all volunteers. I authorize the Savanna School District to conduct a criminal background check of school volunteers as permitted by law.

Print Name _____ Signature _____

Date _____

FOR DISTRICT USE ONLY

Raptor Cleared: Yes No Date: _____

Fingerprinting Cleared: Yes No Date: _____

TB Test Cleared: Yes No Date: _____

Principal's Approval: _____ Date: _____

HR Approval: _____ Date: _____

Parent Notified by: _____ Date: _____

Savanna School District CONTRACT FOR VOLUNTEERS



Any adult that will be volunteering at the school, including field trips, will be required to complete a Volunteer Application and Contract for Volunteers, have fingerprint and TB clearances on file with the school, and abide by the following guidelines.

I _____, agree to be a volunteer for the Savanna School District for the _____ school year. Please be aware that some students have photo restrictions; this means their parents have formally requested they not be photographed at school or school activities. If you take photos, verify that students you photograph do not have photo restrictions. Do not post photos of students on your personal social media sites.

As a volunteer, I agree to do the following:

At the School Site:

- Check in at the main office prior to going to their designated location.
- Provide a photo ID and pick up a visitor badge/sticker.
 - Visitor badges/stickers need to be worn and visible at all times while on campus. Although you may be wearing a visitor's badge, school employees may ask you for identification. (Please be assured this is a safeguard for our students.)
- Sign out when leaving the school.
- Prearrange your volunteer times with your child's classroom teacher.
- Only visit the designated location assigned to you. Visits to outside areas other than classrooms (playground, etc.) require permission from the school administrator.
- Dress appropriately for a school environment.
- Cover any tattoo(s) that may be considered offensive, inappropriate, or disruptive in a school setting. The school administrator has the right to make the final determination whether or not a tattoo is considered offensive, inappropriate, or disruptive.

On a Field Trip:

- Follow the direction of any teacher or administrator involved with this event.
- Ride the bus or any other transportation in which the students I am chaperoning are riding.
- Supervise no more than the students I am assigned.
- Follow the trip itinerary.
- Stay with my designated students at all times.
- Not bring other children on the trip.
- Not use any tobacco products during the trip.
- Not consume alcohol during the trip.
- Not use illegal drugs during the trip.
- Not be on my cell phone, unless an emergency.
- Not engage in inappropriate contact or conversations, with any minor or student.
- Follow all school rules and policies.
- Ensure that students follow all school rules and policies.
- Dress appropriately for a school field trip.

I understand that if I violate any of the conditions outlined herein, I will be denied the privilege of volunteering. I also understand a District or Site Administrator has the right to deny me the privilege of volunteering for any reason at any time. **NOTICE:** *A person who is required to register as a sex offender or who has a felony record shall not serve as a volunteer.*

I have read and understand the information above. I agree to follow these and other guidelines set by the District.

Print Name _____

Signature _____

Date _____