SAVANNA SCHOOL DISTRICT 1330 S. KNOTT AVENUE ANAHEIM, CA 92804

CITIZENS' OVERSIGHT COMMITTEE (MEASURE N) REGULAR MEETING MINUTES February 6, 2013 – 6:30 P.M.

The meeting of the Committee was called to order by Chairperson Mr. David Appling at 6:34 p.m. in the Savanna School District Office Multi-Use Room.

Committee Members present: David Appling

Carrie Hernandez Wendy Labasan Jenny Lacayo Ken Pinnegar Mike Thoman Cammie Wilson

Committee Members absent: Meredyth McClure

James Pai

Motion by Mike Thoman, seconded by Jenny Lacayo, to approve the agenda. The motion carried 7-0.

Staff & Consultants present:

Sue Johnson – District Superintendent
Robert Anslow - District Bond Counsel
Teresa Lennox - Project Manager Assistant

Jeanne Garcia - District Auditor

Public Comments

There were no public comments presented.

Committee Minutes of October 10, 2012

Motion by Jenny Lacayo, seconded by Cammie Wilson, to approve the proposed minutes from the Regular Committee meeting of October 10, 2012. The motion was carried 7-0.

Presentation of Financial and Performance Audits for Measure N-Fiscal Year Ending June 30, 2012:

Committee members received copies of the combined Financial and Performance Audit Report for the fiscal year ending June 30, 2012 performed by JLG & Associates. Jeanne Garcia, managing partner with JLG & Associates, was present to review the Audit Report and respond to Committee member questions. The Audit Report included a sampling of expenditures from Measure N Bond-funded expenditures and compared against the project list approved as part of Measure N to ensure that all expenditures were included on the voter-approved list of projects. There were no material issues or negative findings included in the Audit Report. Motion by Cammie Wilson, seconded by Jenny Lacayo to receive and file the Audit Report as presented. The motion was carried 6-1.

Presentation of Financial Reports July 1, 2012 through February 1, 2013

Information relative to expenditures charged to Measure N funds from July 1, 2012, through February 1, 2013, was presented by Teresa Lennox of Schoolhaus, Inc. Questions were presented and responded to. There was a motion by Ken Pinnegar, that the accounting report by Schoolhaus only show Measure N funded expenditures in the future. The motion died for lack of a second. The current expenditure report lists all expenses identified for the specific project; some expenditures may be charged to other district funds including the Special Reserve Fund for Capital Facilities.

Presentation on School District Facilities Projects

Dr. Johnson presented photos showing the construction projects that have been undertaken at Reid School since October 2012 along with a detailed description of each of the projects. Dr. Johnson discussed plans for projects that will occur in the next several months in order for the school to be ready for use during the 2013-14 school year. A discussion on scheduling of the Reid projects, expected completion date, and plans for future school modernization projects was held.

Discussion of Terms of Committee Members

Dr. Johnson announced that recent changes in legislation now provides for Committee Members to serve up to three consecutive two-year terms.

Set Next Committee Meeting

The next meeting of the Citizens' Oversight Committee was set for May 9, 2013, in the District Office Multi-Use Room immediately following the Measure G Citizens' Oversight Committee Meeting. This meeting will include the consideration and adoption of the Committee's Annual Report.

Adjournment

Motion by Cammie Wilson, seconded by Jenny Lacayo, to adjourn meeting. The motion was carried 7-0.

The Measure N Citizens' Oversight Committee Meeting adjourned at 8:06 p.m.

Clerk	