

**SAVANNA SCHOOL DISTRICT**  
**CITIZENS' OVERSIGHT COMMITTEE**  
(MEASURE N - Approved by District Voters on November 4, 2008)

**PERIOD COVERING – May, 2011 to May, 2012**

**ANNUAL REPORT**

THIS REPORT IS HEREBY ADOPTED BY THE SAVANNA SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE PURSUANT TO EDUCATION CODE SECTION 15280(b) AND SUBMITTED TO THE PUBLIC IN CONFORMANCE WITH SUCH SECTION. THIS REPORT COVERS THE PERIOD OF FROM MAY, 2011, TO MAY, 2012, AND CERTAIN RELATED MATTERS.

**I. MEMBERSHIP OF THE SAVANNA SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE:**

**Citizens' Oversight Committee Members**

The membership on the Savanna School District Citizens' Oversight Committee consisted of the following individuals (From May, 2011 through March, 2012) during a portion of the reporting period:

- Mr. David Appling           *(Taxpayer Organization Representative)*
- Mr. Charles Frye           *(Parent Representative)*
- Ms. Wendy Labasan       *(Member-at-Large)*
- Ms. Jenny Lacayo          *(Member-at-Large)*
- Ms. Meredyth McClure    *(Senior Citizen Organization Representative)*
- Ms. Ken Pinnegar         *(Member-at-Large)*
- Mr. James Pai             *(Business Organization Representative)*
- Mr. John Shook            *(Member-at-Large)*
- Ms. Cammie Wilson        *(Parent Representative/PTA-PTO)*

In March, 2012, the Board of Trustees appointed new members to the Savanna School District Citizens' Oversight Committee and the membership now consists of the following individuals:

- Mr. David Appling           *(Taxpayer Organization Representative)*
- Mrs. Carrie Hernandez     *(Parent Representative)*
- Ms. Wendy Labasan        *(Member-at-Large)*
- Ms. Jenny Lacayo          *(Member-at-Large)*
- Ms. Meredyth McClure    *(Senior Citizen Organization Representative)*
- Mr. James Pai             *(Business Organization Representative)*
- Mr. Ken Pinnegar         *(Member-at-Large)*
- Mr. Mike Thoman          *(Member-at-Large)*

- Ms. Cammie Wilson (*Parent Representative/PTA-PTO*)

The following are the current officers of the COC (as of May, 2012):

- Chairman, Mr. David Appling
- Vice Chairman, Ms. Jenny Lacayo
- Secretary, Ms. Meredyth McClure

The members of the Savanna School District Citizens' Oversight Committee are also described on the internet at this address:

<http://www.savsd.k12.ca.us/SchoolBond.html>

## **II. ACTIVITIES OF THE SAVANNA SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE:**

Minutes describing the meetings activities of the Savanna School District Citizens' Oversight Committee are available as public reports and are available on the Committee website. For more complete descriptions of actions by the Savanna School District (District) Citizens Oversight Committee (COC) please see Minutes of the corresponding meeting posted on the COC Website. All approved Minutes and Annual Reports are, and have been, posted on the COC Website: <http://www.savsd.k12.ca.us/SchoolBondmaterials.html>

Additional documents and reports are posted at the COC Website in accordance with the directives of the COC.

## **III. CITIZENS' OVERSIGHT COMMITTEE (COC) FINDINGS FOR FISCAL YEAR 2011/2012:**

In order to comply with the requirements of Proposition 39, the COC needs to make certain findings as to activities of the COC and the use and expenditure of Measure CC Bond proceeds. The COC hereby finds and determines as follows:

1. COC has met regularly.

The meetings of the COC are briefly described above. Minutes of the COC meetings are on file with the School District and are posted on the COC Website at: <http://www.savsd.k12.ca.us/SchoolBondmaterials.html>

2. COC has received reports, updates, and information on the expenditure of the Measure N Series A Bond funds, 2009 Bond Anticipation Notes funds, 2010 Bond Anticipation Notes funds and and Measure N Series B Bond funds, and reviewed project expenditures made on projects authorized under Measure N.

The COC has received various reports (both written and oral), including, but not limited to, construction and project timelines, has taken tours, has received written

and oral updates and reports on expenditures relating to the Measure N Series A Bond funds, 2009 Bond Anticipation Notes funds, 2010 Bond Anticipation Notes funds and Measure N Series B Bond funds. Those reports and documents are briefly described in the Minutes of meetings and in the handouts presented to the COC, as described above.

A complete list of the reports provided to the COC is available at the School District offices for public review upon request. Information on certain COC handouts and documents is also located on the COC Website.

3. The COC has visited Schools and Project Sites.

These visits included the school sites mentioned in the Committee minutes.

4. Measure N Series A Bond funds, 2009 Bond Anticipation Notes funds, 2010 Bond Anticipation Notes funds and Measure N Series B Bond funds have been expended on the identified projects authorized by Measure N (Education Code Section 15278(b)(1)).

Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(1) that the expenditures of Measure N Series A Bond funds, 2009 Bond Anticipation Notes funds, 2010 Bond Anticipation Notes and Measure N Series B Bond funds have been made by the School District on costs, expenses and construction/acquisition/installation costs of projects authorized by Measure N.

The specific projects authorized by Measure N are posted on the COC website at: <http://www.savsd.k12.ca.us/SchoolBondmaterials.html>

Construction updates on the Measure N projects can be found at:

<http://www.savsd.k12.ca.us/MeasureN/MeasureNagendasmin.htm>

and

<http://www.savsd.k12.ca.us/schoolbondprojects.html>

5. No Measure N monies have been spent on teacher/administrator salaries or other school operating expenses (Education Code Section 15278(b)(2)).

Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(2) that the School District has not expended Measure N Series A Bonds funds, 2009 Bond Anticipation Notes funds, 2010 Bond Anticipation Notes funds or Measure N Series B Bond funds on teacher/administrator salaries or other District operating expenses.

6. 2010-2011 Audit Report was reviewed, received and filed with the COC.

The required annual performance and financial audits for Fiscal Year 2010-2011 were performed by the accounting firm of Jeanette L. Garcia & Associates, Certified Public Accountant (presented as a single audit report). The audit report was reviewed, received and filed by action of the COC at its meeting of March 1, 2012. A copy of the audit report is attached to this Annual Report as Attachment "A". The COC notes that the audits did not report any irregularities or failures to comply with statutory and Constitutional requirements (i.e. the audits are "clean").

7. The COC has received all necessary and requested technical and administrative assistance from the School District (Education Code Section 15280).

Under the requirements of Education Code Section 15280, the School District is required to provide the COC with all necessary technical and administrative assistance without expending Measure N Series A Bond funds, 2009 Bond Anticipation Notes funds, 2010 Bond Anticipation Notes funds or Measure N Series B Bond funds. The School District has made presentations to the COC, provided documents and information as set forth herein, and has provided necessary and requested architectural, construction management, legal and planning support and assistance to the COC. Based on the foregoing, and the documentation and information provided to the COC, as referenced herein, the COC has found that the School District has provided all necessary and requested technical and administrative assistance without expending Measure N Series A Bonds funds, 2009 Bond Anticipation Notes funds or 2010 Bond Anticipation Notes funds.

8. COC Website is operating and includes all required documentation and information (Education Code Section 15280(b)).

The COC internet website is operated and maintained by the School District Board on behalf of the COC and is currently located at <http://www.savsd.k12.ca.us/SchoolBond.html> and <http://www.savsd.k12.ca.us/MeasureN/MeasureNagendasmin.htm>.

Information relating to the COC, its activities and documents can be viewed at the COC website. This includes minutes of the COC meetings, lists of documents received by the COC, the 2010-2011 audit report and other reports issued by the COC, which will include this Annual Report following its adoption.

9. Based on the foregoing, the Savanna School District is in compliance with the requirements of Article XIII A 1(b)(3) of the California Constitution.

**IV. CONTACT INFORMATION:**

Comments, questions and suggestions can be forwarded to the COC through the School District at the following address:

Savanna School District  
1330 S. Knott Avenue  
Anaheim, CA 92804

Attn: Dr. Sue Johnson, Superintendent  
Telephone: (714) 236-3800  
Facsimile (714) 827-6167

or on the COC website by e-mail at: [superintendent@savsd.org](mailto:superintendent@savsd.org)

Dates, times and location(s) of COC meetings can be found on the COC website. Members of the public are invited to attend.

ADOPTED, SIGNED AND APPROVED BY THE SAVANNA SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE ON MAY 1, 2012.

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Meredyth McClure, Secretary

**ATTACHMENT "A"**

**COPY OF ANNUAL FINANCIAL AND PERFORMANCE AUDIT  
(2010-2011 Fiscal Year)**