

A G E N D A
SAVANNA SCHOOL DISTRICT

Meeting of the Board of Trustees
Organizational Meeting
District Administration Office
1330 S. Knott Ave.
Anaheim, CA 92804

December 12, 2023
Closed Session – 4:00 p.m.
Open Session – 4:30 p.m.

1. PRELIMINARY

a. Call to Order

Presiding President: _____

_____ p.m.

b. Roll Call

Mrs. Chris Brown, President	_____
Mr. John Shook, Vice President	_____
Dr. Gay Zambrano, Clerk	_____
Mrs. Tina Karanick, Member	_____
Ms. Elizabeth Winkler, Member	_____

2. ADOPTION OF THE AGENDA

Motion by _____ Seconded by _____ Vote _____

3. FLAG SALUTE AND INVOCATION – MR. SHOOK

4. PUBLIC COMMENTS, CLOSED SESSION ITEMS

This is an opportunity for community members to address the Board of Trustees on closed session agenda items only. A maximum of three minutes will be allotted to each speaker with a total of twenty minutes for each subject matter. Speakers will follow procedures specified on the Public Input Card that is available on the sign-in table in the foyer of the Multi-Purpose Room. Please keep in mind that in accordance with the Brown Act, Board Members may not be able to respond to comments. These forms are submitted to the executive assistant prior to the meeting.

5. CLOSED SESSION

Adjourn to closed session to consider the following matters:

- a. Pursuant to Government Code § 54957: Personnel Matters
- b. Pursuant to Government Code § 54957: Public Employee Discipline/Dismissal/Release
- c. Pursuant to Government Code § 54957.6: Labor Negotiations, District Negotiators
- d. Pursuant to Government Code § 54956.9: Potential Litigation

Motion by _____ Seconded by _____ Vote _____

Meeting adjourned to closed session at _____ p.m.

Closed session adjourned at _____ p.m.

6. REPORT OUT FROM CLOSED SESSION

7. RECONVENE INTO OPEN SESSION _____ p.m.

a. Roll Call

Mrs. Chris Brown, President	_____
Mr. John Shook, Vice President	_____
Dr. Gay Zambrano, Clerk	_____
Mrs. Tina Karanick, Member	_____
Ms. Elizabeth Winkler, Member	_____

8. PRESENTATION

a. W.I.N.G.S. Strings will perform two songs: Good King Wenceslas and Jingle Bells. Ref. 8-a

9. MEETING PROTOCOLS

The audience should refrain from holding conversations during Board deliberations or presentations to the Board. Cell phones should be turned off or to silent mode. Audience members needing to talk to one another or on cell phones should do so outside the Board Room. All members of the public attending school Board meetings must treat each other, staff members, and the Board with respect. We want to model decency, respect, courtesy, and politeness at all times.

10. ANNUAL ORGANIZATION

a. Election of Officers

Nominations to be entertained for the election of President, Vice President, and Clerk for the period of December 2023 to December 2024.

Nomination for President

Nomination by _____ that _____ be nominated for President.

Vote: _____

Nomination for Vice President

Nomination by _____ that _____ be nominated for Vice President.

Vote: _____

Nomination for Clerk

Nomination by _____ that _____ be nominated for Clerk.

Vote: _____

b. Representative to the City of Anaheim Parks and Recreation Commission

Designation of a Board Member to represent the District as an Ex-Officio Member of the City of Anaheim Parks and Recreation Commission.

Nomination by _____ that _____ be nominated to serve as a representative as an Ex-Officio Member of the City of Anaheim Parks and Recreation Commission.

Vote: _____

- c. Representative to the County Nominating Committee
Designation of a Board Member to represent the District and elect members of the Orange County Nominating Committee on School District Organization.

Nomination by _____ that _____ be nominated to serve as a representative to the County Nominating Committee.

Vote: _____

- d. Selection of Time and Date for Board Meetings
Recommendation is submitted that the following regular meetings of the Board of Trustees be held at 4:30 p.m. (closed session at 4:00 p.m.) or as otherwise designated on:

January 16	May 1	September 10
February 13	June 4	October 8
March 5	July 23	November 12
April 9	August 13	December 17

Motion by _____ Seconded by _____ Vote _____

11. QUESTIONS FROM THE FLOOR

At this time any person wishing to speak to or ask questions of the Board in a general nature will be granted appropriate time to make his/her presentation to the Board. Questions pertaining to particular agenda items should be made at the time of discussion of the item by the Board. A maximum of three minutes will be allotted to each speaker with a total of twenty minutes for each subject matter. Speakers will follow procedures specified on the Public Input Card that is available on the sign-in table in the foyer of the Multi-Purpose Room. Please keep in mind that in accordance with the Brown Act, Board Members may not be able to respond to comments. These forms are submitted to the executive assistant prior to the meeting.

12. SUPERINTENDENT REPORT

13. CONSENT AGENDA

Items listed under the consent agenda are acted on by the Board in one motion. There is no discussion of these items unless there is a specific request for an item to be removed from the consent agenda and discussed.

- a. Approve Board meeting minutes. Ref. 13-a
- b. Approve personnel action as listed in Ref. 13-b
- c. Approve Resolution No. 2023/24-08 authorizing Superintendent to sign documents on behalf of the Board. Ref. 13-c
- d. Approve check reference numbers 34646 through 34763. Ref. 13-d
- e. Approve purchase order numbers T52R0772 through T52R0961. Ref. 13-e
- f. Approve revolving cash fund check numbers 2000 through 2010. Ref. 13-f

Motion by _____ Seconded by _____ Vote _____

14. NEW BUSINESS

- a. Recommendation is submitted to approve the project, and direct. Staff to file a Notice of Completion for the 2023 District Office Technology Department Renovation Project, #40-07a/2023-24, which was performed by M.P. South, based on the 2020 Maintenance/ Construction Unit Price Bid (UPB) Master Agreement. Ref. 14-a

Motion by _____ Seconded by _____ Vote _____

- b. Recommendation is submitted to approve the project, and direct staff to file a Notice of Completion for the 2023 Holder and Cerritos Staff Parking Lot Expansion Project, #40-07c/2023-24, which was performed by M.P. South, based on the 2020 Maintenance/ Construction Unit Price Bid (UPB) Master Agreement. Ref. 14-b

Motion by _____ Seconded by _____ Vote _____

- c. Recommendation is submitted to award an architectural services agreement to Higginson Architects for the 2024 Daycare Portables Project at Holder, #40-02/2023-24. Ref. 14-c

Motion by _____ Seconded by _____ Vote _____

- d. Recommendation is submitted to approve the 2022-23 audited financial statements for the year ending June 30, 2023, audited by Jeanette L. Garcia & Associates. Ref. 14-d

Motion by _____ Seconded by _____ Vote _____

- e. Information to be presented regarding the 2023-24 First Interim Budget Report. Ref. 14-e

- f. Recommendation is submitted to approve the 2023-24 First Interim Report and to adopt a positive certification that the District will meet its financial obligations for the current fiscal year and subsequent two fiscal years. Ref. 14-f

Motion by _____ Seconded by _____ Vote _____

- g. Recommendation is submitted to approve the calendar for preparing the 2024-25 fiscal year budget. Ref. 14-g

Motion by _____ Seconded by _____ Vote _____

15. PUBLIC COMMENTS, CLOSED SESSION ITEMS

This is an opportunity for community members to address the Board of Trustees on closed session agenda items only. A maximum of three minutes will be allotted to each speaker with a total of twenty minutes for each subject matter. Speakers will follow procedures specified on the Public Input Card that is available on the sign-in table in the foyer of the Multi-Purpose Room. Please keep in mind that in accordance with the Brown Act, Board Members may not be able to respond to comments. These forms are submitted to the executive assistant prior to the meeting.

16. CLOSED SESSION

Adjourn to closed session to consider the following matters:

- a. Pursuant to Government Code § 54957: Personnel Matters
- b. Pursuant to Government Code § 54957: Public Employee Discipline/Dismissal/Release
- c. Pursuant to Government Code § 54957.6: Labor Negotiations, District Negotiators
- d. Pursuant to Government Code § 54956.9: Potential Litigation

Motion by _____ Seconded by _____ Vote _____

Meeting adjourned to closed session at _____ p.m.

17. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

Meeting adjourned at _____ p.m.

BOARD MEETING PROCEDURES AND AVAILABILITY OF AGENDA MATERIALS

Speakers from the audience may speak when recognized by the Board President. Speakers will state their names and addresses, and if they are patrons or employees of the district. Presentations will be limited to three minutes per person and twenty minutes per agenda item unless the Board President, with the consent of the Board, modifies these time limits. Each speaker will have only one opportunity to speak on any item. No oral presentation shall include charges or complaints against an employee, regardless of whether or not the employee is identified by name or another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board under provisions of Board policy.

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Savanna Elementary School District Board of Trustees ("Board") in connection with a matter subject to discussion or consideration at an open meeting of the Board are available for public inspection at Savanna School District Administration Office, 1330 S. Knott Ave., Anaheim, CA. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby of the District Office at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the District Office Multi-Purpose Room.

In compliance with the Americans with Disabilities Act, should assistance be required to participate in this meeting, please contact the Superintendent's Office at 236-3805, 24 hours in advance to enable the district to make reasonable arrangements to assure accessibility to this meeting.